

# CCDO SUPERVISOR TOOLBOX TALK COVID-19 SITE OPERATING PROCEDURES



## What will we cover today?

- ✓ Modifications we can make to our site operations
- ✓ Considerations for Site Access and Egress
- ✓ Enhanced personal hygiene requirements
- ✓ Conduct in Canteens and Rest Areas
- ✓ Updates regarding Cleaning on Site



## TRANSPORT TO & FROM SITE:

- ✓ We will monitor parking arrangements for additional vehicles as necessary.
- ✓ We would ask that public transport is avoided if possible, to ensure key worker priority.
- ✓ Consider walking or cycling to site if practical.
- ✓ Where public transport is the only option for workers, we will consider changing and staggering site hours to reduce congestion on public transport.
- ✓ Avoid using public transport during peak times (05:45 - 7:30 and 16:00 - 17:30).

## HYGIENE:

- ✓ We have put extra hand cleaning facilities at entrances and exits – **PLEASE USE THEM.**
  - If supplies are running low, please let me know.

## HEALTH:

- ✓ If you develop a cough or high temperature, **DO NOT COME TO WORK.**
- ✓ If COVID-19 infection is suspected, follow NHS and government self-isolation rules.

# SITE OPERATIONS



### VISITORS & MANAGEMENT OF HUMAN TRAFFIC:

- ✓ Stop all non-essential Visitors. If you are near the gate, please don't let anyone onto site.
  - **Come and alert me if you see a Visitor**
- ✓ We are introducing staggered start and finish times, to reduce congestion and contact at all times.

### WHEN YOU START & FINISH:

- ✓ Wash your hands for 20 seconds using soap and water when you enter the site and before you leave.
- ✓ We are going to get the common contact surfaces in site office, canteen etc. regularly cleaned, particularly during peak times.

### ON-SITE BEHAVIOURS:

- ✓ Site inductions / RAMS / Task Activity briefings will be held outdoors wherever possible, please stay 2m apart when attending.
- ✓ Skip loaders / Tipper drivers should remain in their vehicles. Where drivers are required to exit their vehicle, they should wash or sanitise their hands before handling any materials.
- ✓ I will be around site monitoring your compliance. If I find you continually too close together, I will have to think about asking you to leave site.

## SITE ACCESS & EGRESS



**YOUR RESPONSIBILITY FOR HYGIENE & CLEANLINESS:**

- ✓ Please wash your hands for at least 20 seconds before and after each break.
  - This includes before you stop to smoke and / or go to the toilet.
- ✓ There should be adequate supplies of soap and water available. I will ensure supplies are topped up.
  - If you see supplies are starting to run down, please let me know.
- ✓ There are hand sanitiser points around site where hand washing facilities are unavailable.
- ✓ I will ensure we regularly clean the handwashing facilities.
- ✓ There are extra rubbish bins for hand towels, please keep these facilities clean and tidy.
- ✓ We are going to have to restrict the number of people using toilet facilities at any one time.
  - There are signs in and around the welfare, such as floor markings, to ensure 2 metre distance is maintained between people when queuing. Please use common sense to see this is obeyed.

## HANDWASHING & BATHROOM FACILITIES



**WHERE POSSIBLE, YOU SHOULD BRING YOUR OWN FOOD TO SITE EACH DAY.  
PLEASE TRY TO AVOID USING LOCAL SHOPS.**



- ✓ The capacity of the canteen or rest area is clearly identified at the entrance.
  - Where necessary I will be there to supervise compliance with social distancing measures.
- ✓ Break times will be staggered, to reduce congestion and contact at all times.
- ✓ Drinking water is provided and I have enhanced the cleaning measures of the tap mechanism.
- ✓ We are going to frequently clean surfaces that are touched regularly, using standard cleaning products e.g. kettles, refrigerators, microwaves.
- ✓ Hand sanitiser will be available in the rest area, please use when entering and leaving the area.
- ✓ All rubbish should be put straight in the bin and not left for someone else to clear up.
- ✓ Tables should be cleaned between each use - cleaning equipment is there for you to use.
- ✓ Please make sure you clean YOUR crockery, eating utensils, cups etc. straight after you have finished using them.

## CANTEENS & REST AREAS



**ENHANCED SAFETY FOR US ALL IN CHANGING, SHOWERS AND DRYING ROOMS**

- ✓ The capacity of the Changing/Drying room is clearly identified at the entrance.
  - Please comply with the 2m social distancing measures.
- ✓ We have staggered start and finish times, to reduce congestion and contact with each other.
- ✓ I have introduced enhanced cleaning of all facilities throughout the day and at the end of each day
- ✓ There are also extra rubbish bins in the changing / drying room.
  
- ✓ **Please keep these areas clean and tidy.**

**CHANGING, SHOWERS &  
DRYING ROOMS**



**ENHANCED CLEANING PROCEDURES WILL BE IN PLACE ACROSS THE SITE,  
PARTICULARLY IN COMMUNAL AREAS AND AT TOUCH POINTS INCLUDING:**

- ✓ Taps and washing facilities.
- ✓ Toilet flush and seats.
- ✓ Door handles and push plates.
- ✓ Handrails on staircases and in corridors.
- ✓ Lift and hoist controls.
- ✓ Machinery and equipment controls.
  
- ✓ All areas used for eating must be thoroughly cleaned at the end of each break and shift – Including chairs, door handles, vending machines and payment devices.
- ✓ Rubbish collection and storage points will be increased and emptied regularly throughout and at the end of each day.

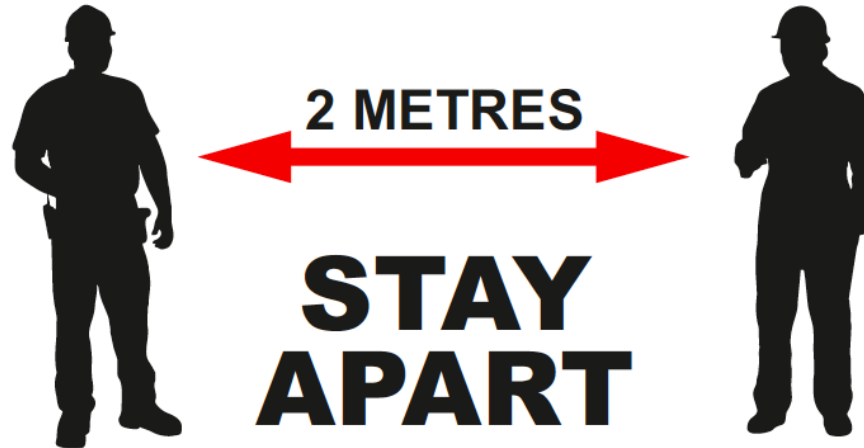
# CLEANING





# STAY SAFE

PREVENT THE SPREAD  
OF THE VIRUS



National Federation of Demolition Contractors  
The voice of the Global Demolition Industry

THANK YOU FOR LISTENING

